

PARENT/STUDENT HANDBOOK



6565 Beach Blvd.
Jacksonville, FL 32216
www.fathersharboracademy.com
P 904-306-9579, F 904-306-9580



Dear FHA Parents:

With all the choices that are available to you, to educate your children, FHA is honored that you have chosen your children to be Soulpirates. We know that this decision was made with careful deliberation. That is why every year we strive to provide even greater academic excellence by introducing new academic choices, and by choosing teachers and staff that exhibit Godly character.

The updated version of this handbook includes important changes relating to curriculum options, uniform wear, class attendance, and student conduct. It is easier to understand and more specific in regard to our expectations regarding school requirements, parent responsibility, curriculum and testing, student conduct, and parental consent.

We hope that you will read it carefully, and that if any questions arise you will contact us immediately. FHA aspires to be crystal clear in its management of students and seeks parental involvement in its many functions.

We are grateful for your vote of confidence to educate your children. Therefore, we will strive with your help as well as God's help, to achieve a successful academic year.

Sincerely,

Dubel Agosto

Dubel Agosto

Founder

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H.A.R.B.O.R. PILLARS

The following six pillars encapsulate our foundational beliefs and operational directives:

1. **H**olistic Education

- Description: Father's H.A.R.B.O.R. Academy focuses on a holistic approach to education. We prioritize the development of the whole child by addressing not only academic needs but also emotional, social, spiritual, and physical growth. This approach is particularly important for students with learning disabilities and ESE needs, ensuring they receive personalized attention that fosters their unique talents and compensates for their challenges. The school is committed to providing a well-rounded education that goes beyond traditional academics, addressing the unique needs of each student.

- Application: Implement a curriculum that integrates faith-based values with academic learning, provides specialized support services (such as speech therapy, occupational therapy), and encourages physical education and arts as integral components of the educational experience.

2. **A**ccessibility and Inclusivity

- Description: Father's H.A.R.B.O.R. Academy is dedicated to serving a diverse student population. Our goal is to ensure financial barriers are minimized for low-income families and that education is accessible to all students, including those with special educational needs. This involves providing scholarships, school may provide a fellowship to complete tuition fees, and comprehensive support services to remove barriers to education.

- Application: Develop partnerships with local organizations and churches to secure funding and resources for scholarships, invest in adaptive learning technologies and materials suited for children with various learning disabilities, and maintain small class sizes for individualized attention.

3. **R**estorative Practices

FHA awards second chances regarding student academic and behavioral history as long as school has parental support at home, student makes a decision to turn his/her life around and takes full responsibility for academic completion.

- Description: Father's H.A.R.B.O.R. Academy embraces restorative practices as a foundational principle. The school focuses on helping adolescents restore balance, order, and respect through proactive and responsive approaches to conflict resolution and behavioral issues. This approach is essential for teaching students about accountability, empathy, and the importance of community. It promotes a positive and respectful school culture, fostering a sense of belonging for all students.

- Application: Incorporate curriculum, restorative circles, and conflict resolution strategies into the daily routine, train staff in restorative practices, and engage families in the process to extend these values beyond the school environment.

4. **B**iblical Integration

- Description: The academy integrates Christian values and teachings into its curriculum, emphasizing the importance of faith, morality, and character development. Father's H.A.R.B.O.R. Academy seeks to nurture a spiritual foundation in students, encouraging them to live out these principles in their daily lives.
- Application: Initiates community service projects, partners with local churches and organizations for outreach programs, involves students in real-world applications of their faith and learning, and holds monthly chapel services.

5. Outreach and Community Engagement:

- Description: Father's H.A.R.B.O.R. Academy is actively engaged in the surrounding community, recognizing the importance of partnerships with families, local organizations, and businesses. The school encourages parental involvement and community engagement to create a supportive network that enhances the educational experience for all students, particularly those facing socio-economic challenges.
- Application: Initiates community service projects, partners with local churches and organizations for outreach programs, and involves students in real-world applications of their faith and learning.

6. Resource Support and Individualized Learning:

- Description: Father's H.A.R.B.O.R. Academy provides tailored support for students with learning disabilities and exceptional needs. The school is committed to offering individualized learning plans, specialized resources, and a team of dedicated educators to ensure that each student receives the necessary support to thrive academically and personally. This pillar reinforces the commitment to helping adolescents restore balance and achieve success despite their unique challenges.
- Application: Offers a range of support services, such as tutoring, speech and occupational therapy, and personalized learning plans. Utilizes adaptive technology and differentiated instruction strategies to cater to individual learning styles and needs.

These pillars are designed to guide Father's H.A.R.B.O.R. Academy in its mission to provide a nurturing, inclusive, and comprehensive education that equips students to navigate the challenges of life with faith, resilience, and a deep sense of community.

EDUCATIONAL PHILOSOPHY

Father's H.A.R.B.O.R. Academy is founded on the philosophy that students should own their education. This core belief shapes our approach to teaching and learning, emphasizing active participation, critical thinking, and personal responsibility in the educational process. We encourage our students to set goals, pursue interests, and take initiative in their learning, with the understanding that education is not something that is given to them, but something they actively construct. Our role is to guide, support, and provide the resources and framework within which students can explore, discover, and grow. Through this philosophy, we aim to foster a lifelong love of learning, a strong sense of self-direction, and the confidence to navigate the complexities of the modern world with faith and integrity.

MISSION STATEMENT

At Father's H.A.R.B.O.R. Academy, our mission is to empower students to recognize and accept their God given purpose inspired by the promise of Isaiah 43:19. We are dedicated to unlocking the full potential of each student, particularly those with learning differences, and those from underprivileged conditions, by providing a nurturing and productive environment tailored to their unique needs. We commit to equipping our students with the knowledge, skills, and spiritual foundation necessary to navigate life's challenges, contribute positively to society, and step into the new paths God has prepared for them, fulfilling their God-given purpose.

VISION STATEMENT

Our vision is for Father's H.A.R.B.O.R. Academy to be a lighthouse of educational innovation and spiritual growth, where every student is empowered to actively shape their own educational path. We aspire to cultivate a generation of resilient, compassionate, and well-rounded individuals who are not only academically proficient but also spiritually enriched and socially responsible. By instilling a sense of ownership and accountability in our students, we envision creating leaders who are prepared to make a difference in the world, grounded in their faith and equipped with a lifelong passion for learning and service.

VALUES

- **Empowerment:** We believe in empowering our students to take charge of their education, fostering independence, and self-motivation in their pursuit of knowledge and spiritual growth.
- **Inclusivity:** Our commitment to inclusivity ensures that every student feels valued, understood, and supported, regardless of their background or learning needs.

- **Faith Integration:** We integrate Christian principles and teachings into all aspects of our educational model, encouraging students to develop a deep and personal relationship with God.
- **Compassion:** Guided by the teachings of Christ, we nurture a culture of compassion, kindness, and empathy, modeling to our students' the importance of serving and loving others.
- **Resilience:** We strive to build resilience in our students, equipping them with the skills to overcome challenges, learn from failure, and persist in the face of adversity.
- **Effectiveness:** We are committed to ensuring that our educational strategies and programs are interactive and effective in meeting the needs of our diverse student population, fostering a culture of continuous improvement and accountability.

FATHER'S H.A.R.B.O.R. ACADEMY'S STATEMENT OF FAITH

THE BIBLE

We believe that the Bible is God's Word. It is accurate, authoritative and applicable to our everyday lives.

2 Timothy 3:15-16

GOD

We believe in one eternal God who is the Creator of all things. He exists in three Persons: God the Father, God the Son and God the Holy Spirit. He is totally loving and completely holy.

Matthew 3:16-17, 28:19; 1 John 5:7-8; Isaiah 9:6

SALVATION

We believe that sin has separated each of us from God and His purpose for our lives. We believe that in order to receive forgiveness and the 'new birth' we must repent of our sins, believe in the Lord Jesus Christ, and submit to His will for our lives.

John 14:6; Colossians 1:13-18; Romans 5:1; Ephesians 2:8-9; 2 Peter 3:9; 1 Timothy 2:3-4

JESUS CHRIST

We believe that the Lord Jesus Christ as both God and man is the only One who can reconcile us to God. He lived a sinless and exemplary life, died on the cross in our place, and rose again to prove His victory and empower us for life.

We believe that the Lord Jesus Christ is coming back again as He promised.

John 1:1-4; 1 Timothy 3:16; Matthew 1:18; 2 Corinthians 5:21; Mark 16:5-6; Acts 1:9-11; John 14:3.

THE HOLY SPIRIT

We believe that the Holy Spirit empowers us to live the holy and fruitful lives that God intends for us to live, and that through the Holy Spirit we have access to spiritual gifts for the purpose of building and edifying the local church.

2 Peter 1:2-3; 2 Corinthians 3:18; Acts 8:14-17; Acts 10:44-48; Romans 11:29.

THE LOCAL CHURCH

We believe in the power and significance of the Church and the necessity of believers to meet regularly together for fellowship, prayer and the 'breaking of bread'. We believe that God has individually equipped us so that we can successfully achieve His purpose for our lives, which is to worship God, fulfill our role in the Church and serve the community in which we live. We believe that God wants to heal and transform us so that we can live healthy and blessed lives in order to help others more effectively.

Ephesians 1:22, 2:19-22

HEAVEN & HELL

We believe that Heaven and Hell are real eternal places and that our eternal destination is determined by our response to the Lord Jesus Christ.

Revelation 20:11-15; John 14:1-4; Romans 6:23; John 3:15-16

FATHER'S H.A.R.B.O.R. ACADEMY REQUIREMENTS

- Previous school transcripts
- Latest report card
- Immunization Records (or letter of objection must be submitted to the school office. This is required for all Kindergarten students, all 7th grade students, and any students new to Florida)
- Birth Certificate
- Copy of Social Security Card
- School Health Exam
- Step-Up Award ID #
- IEP's (if applicable)

All students must attend an initial interview where questions will be asked about previous behavior, academic grades, and the students desire to attend Father's H.a.r.b.o.r. Academy.

PARENT/GUARDIAN RESPONSIBILITY

Please be sure that when children enter the school building that they are ready to begin their day. They should have arrived on time with necessary materials, and requirements.

SCHOOL HOURS

Students will be allowed to enter the school building at 7:30 A.M. They may go to their classroom area at 8:15 AM. School will begin at 8:35 A.M. Classes will end at 3:00 P.M.

Students must be picked up no later than 3:30 P.M. There is no extended day, but there is no extra charge for students if they stay from 7:30 A.M. until 3:30 P.M.

Parents will be charged \$15.00 beginning at 3:31 for every 15 minutes they are late. Payment is due upon arrival the following school day and/ or by Paypal/Cash App. After 3 late pick-ups, authorities may be called.

LUNCHES

All students must bring a lunch to school each day. We ask that your students lunch be nutritious and students not be given sodas and sugary foods/snacks.

The school will have a microwave and refrigerator that students can ask a teacher/staff person to use. Utensils cannot be provided. All students will be given a 30-minute lunch period.

Please limit the fast food that your student consumes by not bringing in fast food for him/her to eat.

Cake, ice cream, and cupcakes may be brought in on special occasions such as birthdays.

DRESS CODE

Uniforms are now mandatory.

When students enter the school building, they must adhere to the student dress code. Under no circumstances will students be allowed to finish getting dressed at school. If a student is out of dress code in any way, FHA administration will contact the parent immediately and the parent will have to either bring the correct uniform or take the student home until the student is dressed properly.

It is not FHA's responsibility to provide supplies, proper attire, and hygiene products to students.

Please see below for the approved & unapproved dress code:

FATHER'S H.A.R.B.O.R. ACADEMY

HELPING ADOLESCENTS RESTORE BALANCE, ORDER & RESPECT

APPROVED UNIFORM



FATHER'S H.A.R.B.O.R. ACADEMY

HELPING ADOLESCENTS RESTORE BALANCE, ORDER & RESPECT

UNAPPROVED UNIFORM



FATHER'S H.A.R.B.O.R. ACADEMY

HELPING ADOLESCENTS RESTORE BALANCE, ORDER & RESPECT

APPROVED UNIFORM

- Polo shirt with Father's Harbor Academy school crest embossed on the front from RC Uniforms.
- Uniform Bottoms (Navy/Khaki Pants, Navy/Khaki Shorts, Navy/Khaki Skort, Navy/Khaki Skirt, solid color denim jeans)
- Shoes must be closed-toe and cannot be backless.

UNAPPROVED UNIFORM

- Colored Polos or Polos without Father's Harbor Academy Crest.
- Distressed, patched, jeweled, written on, black/white/colored denim jeans.
- Pajama or printed bottoms.
- Shorts of any kind that are not Khaki or Navy uniform shorts.
- NO athletic slides, flip-flops, or Crocs are permitted at any time on campus.

Uniform Polo's can be purchased at RC Uniforms www.rcuniforms.com located at:
11153 Beach Blvd.
Jacksonville, FL 32246

All students need to be well groomed. **No torn, stained clothing should be worn. Clothing should be clean.**

Acceptable shoes are closed-toed shoes such as loafers, solid colored black, navy, or brown dress shoes, such as Mary Jane's, or nautical deck shoes such as Sperry's. Sneakers are allowed.

At this time hoodies, sweaters, jackets or outerwear of any kind are not allowed. Pants or shorts must be of the appropriate size and worn at waist level. Belts should be worn at all times so that pants do not sag. Hats, beanies, & wigs are not allowed. All polo shirts need to be tucked in. All skirts/slacks and shorts must be a modest length. Socks if worn should match. Solid color leggings are allowed under skirts (Navy, Black, Gray, White). All make up and personal care items should be left at home unless necessary.

We encourage all students to be individuals. However, we do not want appearance to be a distraction to their academic advancement and to the advancement of other students.

COMMUNICATING WITH FHA

By Telephone: The office staff is available for telephone calls from 7:30 am - 3:30 pm EST Monday through Friday. FHA's office phone number is (904) 306-9579. If no one is available to take your call, please leave your full name and your child's full name, phone number and the best time to return your call.

By Email: Please include your full name and your child's full name. You can contact our staff directly using their work email address (first initial, last name@fathersharboracademy.com) or by contacting administration at: fathersharbor@gmail.com, dagosto@fathersharboracademy.com, or gsullivan@fathersharboracademy.com

ATTENDANCE RECORDS

It is essential that students be in attendance every day that school is in session if they are in good health. If students are not in class they are missing instruction. If students are picked up before dismissal at 3:00pm, they are responsible to make up the work missed as long as the absence is excused. If they do not make up the work, they may get an incomplete, or a failing grade.

Students on virtual or hybrid options need to sign in every school day for attendance to count and complete work within the allotted time.

Excused Absences:

- Illness, quarantine or obtaining professional health care or therapy from a licensed practitioner
- Family emergency
- Required court appearance
- Death in family
- Observance of a religious holiday observed by bona fide religious group, upon prior written parental request

Notification: A parent or guardian should notify the school office by 9 a.m. on the day of a student's absence. The school may call if a parent has not notified the office by 10 a.m. Please send a note to accompany your child when he/she returns to school after an absence. A doctor's note may be requested for lengthy absences (3 or more days) or to assure that a student is fit for school activities. Students are responsible for any and all assignments missed during absences, including homework. They may get assignments from their teachers. A grace period for each day absent is given by each teacher for making-up work.

Punctuality and meeting deadlines are an important life skill. Grades for late work turned in after the grace period may be penalized. Grade notices may be noted in student work, and parents will be asked to sign the note or work.

PARENTS PLEASE BE ADVISED:

There is a specific number of days for a student to be in class during the 9-week period. Teachers will take role daily and all missed days will be recorded. It is the responsibility of each parent to make sure that the student does attend classes regularly in person or virtually as it is easy to fall behind. Students who miss excessive days (*more than 9 days in a 9-week period*) and are missing work can be given an (F), for failing or an (I), for incomplete. In both cases of the (F), or (I), the student will receive no credit for the 9 weeks. If the excessive absences occur throughout the year, a student might be asked to repeat his or her grade.

It is FHA policy to allow teacher discretion when giving and grading make-up work. There is not one set rule for the entire school regarding make-up work as every class and every student is different. Therefore, we will trust our teachers to make their best judgment regarding your child's work and how it should be graded. If you have any concerns, please make an appointment with administration to discuss your concern.

Students need to be on time every school day. Tardiness on the part of students not only causes loss of school time, but late arrivals also disrupt the entire class. Students who arrive after 8:35 are considered tardy.

When it is necessary for the parent to take a child out of class for a doctor's appointment or other reasons during the day, please send a note to school at the beginning of the day so that the teacher and student can be prepared.

Release of the student must be made through the front office school staff. Parents are asked to sign out for early dismissal and back in if the child returns the same day. Parents are asked to keep early dismissals to a minimum. Please do not pick up your child 15 minutes prior to dismissal time. This causes disruption and confusion in the classroom. Early sign outs will be recorded in the attendance records, and students will be required to make up the work that they missed in a timely manner.

REPORT CARDS

The purpose of our reporting system is to track academic progress. Parents are urged to ask for conferences at any time if there is concern. Your child's success is our goal.

The following grading system is used:

A/E (Excellent) 90 – 100
B/G (Good) 80 – 89
C/S (Satisfactory) 70 – 79
D/NI (Difficulty Meeting Requirements) 60-69
F/NI (Needs Improvement) 59 and below

Progress Reports have been given in the past half way through each 9-week term. However, real time grades (per assignment) are able to be viewed on the student's information system MYSCHOOLWORX or in their GOOGLE CLASSROOM. These systems do not include the teacher's rubric, and may not show the final grade for their Progress Report and/or Report Cards. If you are a new parent, contact administration to receive access to the MYSCHOOLWORX and/or GOOGLE CLASSROOM system.

PLEASE BE ADVISED:

It is our policy to deny any request for records and/or report cards to any party who has an outstanding balance with Father's Harbor Academy. An outstanding balance may include but not be limited to tuition, lost or missing textbooks, technology fees (laptop, charger, ipad), materials, or unpaid event fees.

CURRICULUM SCOPE & SEQUENCE

Elementary (K-5)

Reading/Bible

Art / Drama

Language Arts

Music / Choir/ Band

Math

Dance / P.E.

Social Studies

Science

Chapel/Spanish

Middle School (6-8)

**Intensive Reading/Intensive Math*

Language Arts 1,2,3/Bible

MS Math / Pre-Algebra / Algebra I

Comprehensive Science 1,2,3,

World History, Geography, Civics

Piano / Guitar

Visual Arts

Dance / P.E./ Health

Music / Choir / Drama

Band

Spanish 1,2

Chapel / Missions

High School (9-12)

**Intensive Reading / Intensive Math*

English 1,2,3,4 / Bible

Pre-Algebra / Algebra1, 2 / Geometry / Pre-Calculus, Business Math

Marine Science, Physical Science, Biology, Chemistry, Physics

World Cultural Geography, World History, American History, American Government,

Economics

Spanish 1,2,3; Careers; College life

Health / PE / Dance

Piano / Guitar / Instrumentals

Visual Arts

Drama / Choir

Chapel / Missions

3 TYPES OF LEARNING STYLES

- Visual: Students with this type of learning style are usually strong in writing and grammar. They enjoy writing reports and stories and their fine motor skills usually develop easily and naturally. They enjoy learning through reading and videos. Sometimes math can be difficult for them.
- Auditory: Students with this type of learning style are usually strong in communication skills and would rather tell a story than write one. They benefit best by learning through listening, oral discussion and oral reading.
- Tactile: Students with this type of learning style are usually strong in math skills, and dislike reading and writing. Their fine motor skills, such as penmanship, usually develop later than most students. They enjoy learning through the computer and hands on projects. They like to build things and take things apart to see how they work.

Often, students exhibit more than one of the above-mentioned learning styles. Keep in mind these are generalizations and there are always exceptions. It may help to keep these in mind as your child's skills develop. Teachers as well as students have preferred learning styles, however FHA teachers will use varied learning styles in the classroom when modeling concepts and skills.

ANNUAL ACHIEVEMENT AND DIAGNOSTIC EXAMINATION

NWEA MAP achievement test is administered in the fall, winter, and spring. FHA students are tested three times during the year. These scores provide diagnostic as well as standardized assessment of the child's academic standing. Results must be interpreted in light of the characteristics of the individual's learning differences. One of the characteristics of a student with learning differences is erratic performance on a written assessment. Parents should remember that scores indicate one day's performance in a certain set of circumstances. Some scores will be encouraging while others may be disappointing. This fluctuation of scores simply means that the remediation process is incomplete, and more work needs to be done. Tests are administered in an un-timed, computerized administration setting unless otherwise noted. For more information on the NWEA MAP Assessment, please visit: <https://www.nwea.org/map-growth/>

TUITION

Tuition for regular students includes all application, enrollment, and curriculum/book fees.

ELEMENTARY (K-5)
\$10,500 per year
\$1,050 per month for 10 months (Starting July 1 - May 1,)

MIDDLE SCHOOL (6-8)
\$10,500 per year
\$1,050 per month for 10 months (Starting July 1 - May 1,)

HIGH SCHOOL (9-12)
\$10,500 per year
\$1,050 per month for 10 months (Starting July 1 - May 1,)

Late Payments

Tuition payments are due by the **1ST DAY** of each month. In the event that funds are not available, or you do not pay by the due date you will be charged a delinquent late fee of \$30. If on the 15th day of the month the tuition payment is still not paid, another \$30 fee will be incurred. **If by the end of the month, tuition plus the \$60.00 fees are not paid, the student cannot return to school.** The student will be allowed back when all payment has been made in full.

CODE OF CONDUCT

A. Procedural Infractions

Students, who fail to adhere to the dress code, will be warned and parents will be contacted. The director or teacher will contact the parents to pick up the child.

B. Safe School Infractions

Father's H.a.r.b.o.r. Academy has a Zero-Tolerance Policy for smoking, drugs, alcohol, stealing, disrespect, vulgar language, vandalism and physical violence. FHA believes that our school should be a safe place for our students and staff; therefore, all threats and bullying will be taken seriously. Immediate action will be taken by teachers and administration including suspension and expulsion.

C. Disciplinary Infraction (DI Form)

Appropriate conduct on school grounds and at school events is expected. Conduct expectations are as follows:

1. Follow directions. No running around school.
2. Keep hands, feet and objects to yourself.
3. Raise hand before speaking during structured activities.

4. Show respect.

The consequences for breaking conduct expectations or disrupting class are as follows:

1. First Offense-verbal warning, visual cue (at teacher's discretion)
2. Second Offense-verbal warning, visual cue and possible loss of student privilege.
3. Administrative/Teacher Action.

The consequences below apply to all disciplinary infractions. Disciplinary Infractions (DI) are cumulative throughout the year.

1-3 DI's = Administrative Action (see below)

3-5 DI's = Parent/Teacher Conference/ (ISSP) In School Suspension

6 DI's = Expulsion

FHA STAFF Action: will typically consist of removal from class for the remainder of the day. Students will sit with administration and be required to do academic work during this time (included but not limited to, removal from afternoon activities or elective responsibilities).

At the teacher's discretion, a student may be sent immediately to the office with a DI Form for fighting, insubordination, or in some way preventing the entire class from functioning. Our goal is to assure a safe and orderly learning environment for our students. The Administration or teacher reserves the right to immediately use any of the following consequences if the severity of the behavior deems it necessary:

- Phone conference with parent
- Conference with student and parent
- Administrative removal from class
- Daily report on behavior to parents
- Suspension – in school or out of school
- Expulsion

The FHA staff seeks to have a positive and productive relationship with our families. In the event that school and family values are in direct conflict and differences are unable to be resolved, students may be administratively withdrawn from our school. Sincere efforts will be made to resolve differences and avert this action.

ALL DI FORMS MUST BE SIGNED BY THE PARENT OR GUARDIAN AND RETURNED THE FOLLOWING SCHOOL DAY TO THE SCHOOL OFFICE

D. Forbidden Articles

Tobacco, alcohol, drugs, knives, weapons, matches, lighters, etc., are not allowed on school grounds. No sunflower seeds, candy, or gum are allowed in classrooms unless special permission from the administration. Any such article found will be confiscated. FHA staff reserves the right to check pockets, handbags, and student vehicles without notice. **Backpacks are allowed, lockers are no longer available for students.**

Parents and law enforcement may be contacted should there be concern of a forbidden article. This action can result in immediate suspension or expulsion from school. Laser pointers, toys, games or cards are not permitted without the expressed consent of administration and classroom teacher. Personal technology such as tablets, iPads, computers, or smart phones, are allowed to be used before school, after school, and during lunch unless that privilege is taken away as a consequence for noncompliance. Cellphones are NOT ALLOWED to be used in class. If a parent needs to contact their student, please contact the school office at (904) 306-9579.

The loss/theft of any personal belonging is the responsibility of the owner and he/she will not hold the school liable.

E. Damage to School Property

Students or teachers are required to report to the office any loss of, accident, or damage to school property. This includes books and all other educational materials. An amount covering repair or replacement will be charged to the parent when a student is responsible of careless or improper use of materials and equipment. Writing, scratching, or defacement of desks, tables, chairs, walls, technology equipment, recess/gym equipment or any other school property is strictly forbidden and will result in disciplinary action.

F. Medication Policy

Students are not allowed to take any medication of any kind while on school grounds. Father's Harbor Academy does not have a school-nurse; therefore, we do not assist students in taking any medication.

Students that are required to take medication, must do so prior to attending the school building and/or after school. Students that need to take medication during the day, a parent will need to come to the school and administer it to them during the student's lunch hours.

If a student needs medication (i.e. Neosporin, Aspirin, Tylenol, Benadryl, etc.) administered to them from the first aid kit, their parent/guardian will be called for prior approval and an email will be sent from administration.

METHOD OF TRANSPORTATION

Person(s) authorized to pick up students must have valid driver's licenses. A list will be composed in the front office with the authorized persons. If the person picking up student is not on the list, the parent must contact the school.
Please write the names of the authorized persons below.

Method of pick up:

_____ Pick up by parent/ family member/ carpool

_____ Walk/ride bike

_____ Student driver

Please initial and sign that you have read and agree with these policies

DISCIPLINE

I understand that it is a privilege and not a right for my child to attend Father's H.a.r.b.o.r. Academy. I further understand that the school reserves the right to dismiss any student (due to student or parent actions) who does not cooperate with any phase of the educational program and process, be it curricular or extra-curricular, or whose attitudes and actions are not in harmony with the aims and ideals of the school. I give Father's H.a.r.b.o.r. Academy's administration and teachers, full discretion in the discipline of my child, including the issuing of DI's, detention, suspension (in-school or out), and expulsion from the school for conduct deemed by the school to be improper, regardless of where the incident (giving rise to such discipline) occurs. _____

I understand and agree to the need for reasonably determined investigations of student activities, which may involve and include searching my child's or children's belongings (i.e., book or carrying bag, lunch box, purse, etc.). I also give permission for any motor vehicle in my student's possession to be searched for stolen or improper items. _____

PICTURE AND VIDEO CONSENT AND RELEASE AGREEMENT

I understand that by enrolling my student(s) in Father's H.a.r.b.o.r. Academy that I consent and agree that my student's name, picture, art, written work, voice, verbal statements, portraits (video or still) may be used for school publications, on the school internet website, in school-related video productions, or for news and other publications. _____

If the student and parent/guardian wish to rescind this agreement they may do so at any time with written notice to the Father's H.a.r.b.o.r. Academy administration.

LATE FEES

I understand that my child or children's continued enrollment at Father's H.a.r.b.o.r. Academy is conditioned upon my prompt and timely payment of all tuition and fees (including late fees). I further understand that in the event of withdrawal or expulsion of my child(ren) from Father's H.a.r.b.o.r. Academy for any reason, I waive all rights to a refund of tuition and fees previously remitted and further understand that I shall remain obligated for any tuition and fees not yet having been paid. _____

It is my understanding that the policy for the school is to make **no refunds on any** fees paid. Whether the fees are for a month or for a year. _____

FIELD TRIPS

I give Father's H.a.r.b.o.r. Academy permission for my children to take part in all school activities, including bus trips, sports activities, and school sponsored trips away from the school premises. _____

EMERGENCY

In case you are unable to reach me during an emergency, Father's H.a.r.b.o.r. Academy is authorized to contact, and if necessary, release my children to our family physician or emergency contacts listed in our registration information. In a serious emergency, when I cannot be reached, I hereby authorize Father's H.a.r.b.o.r. Academy to take my children to a physician or the nearest emergency room for treatment. I understand that Father's H.a.r.b.o.r. Academy does not assume responsibility for payment of a physician in any case. _____

LIABILITY

I further agree to hold the school, and its agents, harmless for any liability to my children or any guardian or parent thereof because of any claims on behalf of my children against the school, or any agent thereof, because of an injury or alleged injury to my child(ren).

Should legal action, for any reason, be taken against Father's H.a.r.b.o.r. Academy, any employee or agent thereof, on my children's behalf, and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages or other costs that Father's H.a.r.b.o.r. Academy or its agent should incur to defend itself against such action. I agree to handle all legal matters through arbitration. _____

*I agree to be held by the policies and rules set forth in the Student Handbook.
This Statement of Cooperation will be in effect for as long as my children attend
Father's H.a.r.b.o.r. Academy.*

Father's H.a.r.b.o.r. Academy admits students of any race, color, and national or ethnic origin.

Parent/Guardian Name (Print)

School Representative

Parent/Guardian Signature

Date

Sworn and subscribed to me on this _____ day of _____, 20_____.

Name of Notary (Print)

My commission expires on the above date

Notary Public State of Florida at Large Notary Seal:

NOTICE OF DISCRIMINATION

Discrimination

A. No person shall, on the basis of a person's actual or perceived identity with regard to race, color, religion, gender, age, marital status, disability, sexual orientation, gender identity, political or religious beliefs, national or ethnic origin, veteran status, or any other distinguishing physical or personality characteristics, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity or in any employment conditions or practices conducted by Father's H.A.R.B.O.R. Academy, except as provided by law.

B. Father's H.A.R.B.O.R. Academy shall admit students to the school, programs, and classes without regard to a student's actual or perceived identity with regard to race, color, religion, gender, age, marital status, disability, sexual orientation, political or religious beliefs, national or ethnic origin, veteran status, or any other distinguishing physical or personality characteristics.