



Mobile Device Checkout Agreement

Agreement between Student/Parent and School

Students will receive a Laptop to use at home as a means to promote achievement and provide for flexible learning opportunities. Students are expected to use School technology responsibly and they must understand the appropriate and responsible use of the technology and School network resources. The School also expects that students will keep their devices safe, secure, and in good working order. This agreement includes the following specific expectations.

Responsibilities and Restrictions

By accepting the possession of this device, I acknowledge and agree to the following conditions:

- Students are expected to abide by the Student Handbook.
- Student use of School equipment is filtered on School property. No filter is perfect, and the School cannot guarantee students will not intentionally or unintentionally access content that is inappropriate.
- Students are responsible for all content on their Laptop. Any inappropriate content, in any form (pictures, text, animation, video, sound, etc.) will be grounds for disciplinary action.
- Students will notify the School immediately if the mobile device needs repair, is lost, or stolen.

Actions the user must take to protect the device, software, and confidential data that may be on the mobile device include, but are not limited to the following:

- Do not leave unattended in a car, an unlocked home, or in a public place.
- Keep information password-protected; log off when you are away from your computer.
- Protect from liquids or dampness.
- Protect from extreme temperatures (i.e. do not leave in trunk of car for long periods of time).
- Transport the mobile device safely and cautiously at all times.
- Do not load or add software, apps, or extensions without teacher or administrator permission.

Ownership

I understand that I am responsible for any damage to the mobile device. The School may request the mobile computing device be returned at any time. Upon request by the School or termination of the Agreement, I must return the mobile computing device to the School, in the same condition it was received, reasonable wear and tear excepted. I understand that the School may ask to examine the device at any time.

Conditions and Liability

I agree to accept the mobile computing device and software "as is." In no event shall the School be liable to me for my use of the mobile computing device. I understand that in the event of theft, misuse, or carelessness, there is no provision for replacement by the School. I understand that if loss or damage occurs while the Laptop is in my possession, I am responsible for any damage, and in case of theft, for filing an official police report and informing my school immediately.



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A fee will be assessed for broken or lost devices. If the device is later recovered in working condition, the fee will be refunded. If student leaves the School, but does not return the Laptop, a fine for the full replacement cost will be placed on the student record, and standard rules for the restriction of records and transcripts will apply. Law enforcement may be involved for the purpose of recovering School property.

Fee for broken/missing devices
Full replacement: \$500
Charger: \$35

CHECK OUT INFORMATION: We have reviewed these rules and regulations with my child and we agree to the terms of this agreement. All equipment must be returned at the end of school year or earlier in the event of school change or early withdrawal.

PRINT STUDENT NAME	STUDENT SIGNATURE
DATE	GRADE
PRINT PARENT/GUARDIAN NAME	PARENT/GUARDIAN SIGNATURE
DATE	PRIMARY PHONE NUMBER
DEVICE DESCRIPTION	EMAIL ADDRESS
SERIAL NUMBER	OTHER ITEMS